



IFA Rotorion – Powertrain belongs to IFA Rotorion – Holding GmbH, one of the leading suppliers of subassemblies for the automotive industry, offering each client unique and customised solutions. We cooperate with such leading automotive companies as Daimler, VW, BMW, GM, Chrysler, Audi, Porsche, Ford and Ferrari. We supply what is the best.

The passion, commitment to work and ideas of our 2300 employees constitute a basis for our innovations and modern technologies. Thanks to this, we help to shape the future of the automotive industry and are able to react to our customers' future needs.

As IFA Rotorion – Holding GmbH we conduct business activities in Germany (with the headquarters in Haldensleben) and USA – in Charleston, and Asia – in Shanghai.

In connection with our further development, we are building a production plant in Poland – in the community of Ujazd in the Opolskie voivodship.

IFA Powertrain Polska will manufacture propshafts for the Daimler Group.

www.ifa-rotorion.com

Shift Foreman

Place of work: Zimna Wódka/community of Ujazd

The key responsibilities at this position are the following:

- **organisation of work during a production shift**; assurance of compliance with labour law regulations, occupational health and safety regulations as well as instructions and guidelines related to the company's internal standards; preparation of duty rosters for production purposes; division of tasks among shift workers; proper allocation of workers on a production shift,
- organisation of the employee introduction process: OHS training, toolbox talks, workplace training, analysis of competences, analysis of the team's training needs, and organisation of required training programmes,
- monitoring of absences, analysis of work-related accidents, including performance of corrective actions,
- **coordination of the production process**: execution of production plans, assurance of production efficiency and quality, monitoring of production machinery's technical condition, assurance of compliance with production standards,
- maintenance of order and cleanliness in the allocated area,
- collection of data related to problems occurring at the production line, analysis of problems and development of solutions,
- **management of maintenance works**, monitoring of production machinery's technical condition, coordination of work of maintenance technicians,
- promotion and enforcement of the culture of continuous work and process improvement with a view of achieving the best possible results and efficiency.

From candidates, we expect the following:

- secondary technical education,
- minimum 3 years' experience in the automotive sector,
- **practical experience in production shift management**,
- orientation towards problem solving / task execution together with the team; knowledge-sharing skills,
- knowledge of production processes, knowledge of CNC machines will be an advantage,
- **ability to read technical drawings**,

- knowledge of the work environment based on the 5S, Lean, and TPM methods,
- knowledge of the MS Office package (Excel),
- knowledge of SAP will be an advantage,
- knowledge of English and/or German will be an advantage,
- readiness to work in a shift work system in the dynamic automotive environment,
- self-reliance and initiative in decision making,
- orientation towards achievement of established objectives; ability to work under time pressure,
- readiness to participate in a training programme in Germany in the first period of employment.

Would you like to participate in building this organisation from scratch and acquire new skills and qualifications? Is mutual respect among employees as important for you as stability of employment in a reputable company?

If so, why don't you join us?

At the beginning we offer: a contract of employment, a basic salary and private medical care.

Send your CV to the following address: Recruiting.Ujazd@ifa-rotorion.com, quoting **Production Shift Foreman – UjaP** in the subject line Your CV in English or German will be also welcome.

In your CV, please include the following clause: "I hereby agree to have my personal data included in my offer processed for the purposes of the recruitment procedure conducted by the company IFA Powertrain Polska with its registered office in Ujazd, pursuant to the Personal Data Protection Act of 29 August 1997 (i.e. Journal of Laws of 2014, items 1182, 1662)".

This is to inform you that the data administrator is the company IFA Powertrain Polska with its registered office in Ujazd, ul. Sławięcicka 19. Data are collected for the purposes of the recruitment procedure. You are entitled to access the content of your personal data and to have them corrected. The submission of personal data in the scope specified in the provisions of the Labour Code Act of 26 June 1974 and its secondary legislation is obligatory. The submission of any other data is voluntary.

We will contact selected candidates only.